

We've been missing you!

Dear

Hi! We are reaching out because we have not seen you since

If our services have not been working for you, we would love to know how we can improve! If you are no longer interested in services, we respect your decision.

Listed below are a few of the most common reasons people may stop participating in services. We would appreciate it if you would be willing to take a minute to check any that apply to you.

I have stopped participating in services because:

- My practitioner was not a good fit for me.
- My services did not meet my needs.
- The timing is not right for me to focus on treatment right now.
- I got what I needed from services for now.
- I have been away from home.
- I changed my address or telephone number.
- Other: _____

What would you like us to do?

- I would like someone to contact me by phone at: _____
- I would like Accend to close my file and record me as discharged.
- Other: _____

Please return a copy to us in the addressed and stamped envelope. Thank you for helping us learn how to serve you better.

We'll keep your file open until

You may contact us at any time in the future if you would like to receive services again. To speak with someone about this letter, please call

Sincerely,